

# Old Biltonian Society Foundation and Scholarship Fund

## Standing order mandate

*Your Bank Details*

New Instruction

Or

Please amend previous standing order  
quoting reference/beneficiary

TO:.....Bank plc
Branch.....
Address.....
.....
.....

*Account to be debited*

Sort code.....

Account Number.....

Account Name.....

*Payment details*

Amount of first payment £.....

Date of first payment .....

<b>Beneficiary Details</b> Lloyds TSB, Rugby
Sort Code 30-97-17 Account Number 0292412
Old Biltonian B account

Amount of payment in  
words.....

Frequency -

Annually  Quarterly  Monthly **until further notice**

**Signed**.....**Date**.....

*Please forward to your bank*

# Old Biltonian Society Foundation and Scholarship Fund

## Gift Aid Declaration

Title .....Forename(s) .....

Surname .....

Address .....

.....

..... Post Code .....

I want the charity to treat

\*the enclosed donation of £ ..... as a Gift Aid donation

\*the donation(s) of £ ..... which I made on ...../...../..... as (a) Gift Aid donation (s)

\*all donations that I make from the date of this declaration until I notify you otherwise as Gift Aid donations

\*all donations I have made for the six years prior to this year, (but no earlier than 6/4/2000) **and** all donations I make from the date of this declaration until I notify you otherwise, as Gift Aid donations.

\*delete as appropriate

**You must pay an amount of Income Tax and/or Capital Gains Tax at least equal to the tax that the charity reclaims on your donations in the appropriate tax year (currently 28p for each £1 you give).**

Signed

Date: ...../...../.....

### Notes:

1. You can cancel this Declaration at any time by notifying the charity.
2. If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that the charity reclaims, you can cancel your declaration.
3. If you pay tax at the higher rate you can claim further tax relief in your Self Assessment tax return.
4. If you are unsure whether your donations qualify for Gift Aid tax relief, please ask. Or, refer to help sheet IR65 on [www.hmrc.gov.uk](http://www.hmrc.gov.uk).
5. Please notify us if you change your name or address.

*Please return to Jeremy Westhead, Flat 14 Cressy House, Queens Ride, Barnes, London SW13 0HZ. In case of queries please call on 07989 446848*